

# Privacy notice

## Conference organiser

It is the conference organiser's usual practice to collect personal information directly from you via the online registration form fields either during the registration process or any expression of interest forms you complete on the conference website. The following types of personal data we collect from you, may include, however are not limited to: Full name, telephone number, position, organisation, department, login name, role and biography. The conference organiser does not collect personal information about you from any publically available sources or via other means.

The conference organiser does not collect personal information about you if you only browse this website. This website may use session cookies during a search query of the website or when you access this website.

## Using your personal information

We need your personal data in order to allow the Conference Organiser to manage the submission, review, scheduling or administration of your information through our registration system. The conference organiser only uses your personal information for the purposes for which you give it to the conference organiser and for related, internal management purposes.

The conference organiser does not give your personal information to anyone else unless one of the following applies;

- You have consented;
- You would reasonably expect that your information be passed on to the recipient as part of the provision of products or services to you ancillary to your registration for this conference for example if you require an invitation letter from the local university;
- It is required or authorized by law;
- It will prevent or lessen a serious and imminent threat to somebody's life or health;
- It is reasonably necessary for the enforcement of the criminal law or of a law imposing a pecuniary penalty, or for the protection of public revenue.

The conference organiser may collect and analyse non-identifiable website traffic data to improve our services.

## **Your access**

Should you believe that any personal data we hold on you is incorrect or incomplete, you have the ability to request to see this information, rectify it or have it deleted. If you are on one or more of the conference organiser's email lists you may opt out of further contact by clicking the unsubscribe option in all emails received by you.